



## Committee meeting Adelaide Canoe Club

Incorporated A22074  
ABN 33 457 063 215

**Public Officer:** Charles Walker

**Agenda for Meeting No 4 – 25/26 Year**  
Thursday 20th November 2025,  
6pm, 37 Scott St, Parkside

### Attendees

Anne Langsford, Wojtek Swietek, Charlie Walker, Yolanda del Valle-Buetefuer, Simon Langsford, Abelardo Pardo, Phil Doddridge.

### Apologies:

Peter Drewry, Hugh Stuart

### Welcome and Minutes of previous meeting:

Previous minutes accepted (Online meeting President's report.)

### Action list check

- Current actions
- Recurrent actions

### Correspondence:

Junk 55  
Membership inquiry 9  
Polo inquiry 2  
Grant offers 2 (Sector Success & Power of Her)  
Hawkesbury info 2  
Work offers 1  
Gear rental 1  
Paddle Australia Online Harm webinar 1  
Website registration update 1  
Change to JustGo billing 1

## AGENDA ITEMS

### 1. President's Report (Anne)

Once again this month we have had a full calendar of paddling events, with a good range of ability levels catered for and a variety of locations. There has also been a good mix of paddles and training opportunities. Thanks again to the dedicated leaders.

The highlight for the month was the visit by Dave Winkworth. Thanks to Phil for organising this. Dave's presentation on Saturday 7<sup>th</sup> was entertaining and his event on Sunday 8<sup>th</sup> was well attended and provided a great exchange of drills and methods for teaching support strokes, bracing and rolling.

#### **Events since the last committee meeting 16 Oct: -**

Fitness training Saturday mornings, most weeks

Tuesday morning paddle and coffee **Entry Level**, most weeks

Hallett Cove coast **Demanding**

Myponga to Carrickalinga return **Entry Level** to **Demanding**

Lake Alexandrina, Lake Albert crossing **Challenging**

Blanchtown creeks 2 days **Entry Level**

Rolling and Rescues cancelled due to lightning

West beach social paddle **Demanding**

Dave Winkworth talk

Survive the surf with Dave Winkworth **Entry Level**

West Lakes skills session **Entry Level**

Victor Harbor to Kings beach return **Demanding** to **Challenging**

Surf play **Extreme**

Tintinara Canoe Polo cancelled, lack of players and water quality in lake

#### **Activity on WhatsApp**

Social Chat group (69 members)

- Discussion on magnesium supplements / electrolytes for muscle cramps
- Videos of surf landing / breaking ocean racing kayaks
- Pictures and comments on paddling Bruny Island
- Video of Blanchtown creeks paddle
- More discussion on algae bloom
- Picture of evening paddle at West Lakes
- Video of perfect condition at Port Augusta
- Selling equipment
- Pictures and video from Swan Reach
- Discussion of surfing at Poverty Bay
- Pictures and video from Shark Bay area
- Pictures of lorikeets hatched in nesting box
- Video of paddling in icy water
- Video of Dave Winkworth's paddling session

- Discussion on viewing the aurora
- Video of skills session at west Lakes
- Massive Murray Paddle connection with Hugh and Hugh

Peer Paddle group (45 members)

- Fitness training
- Advertising session with Reece Bacchus
- Suggested paddle at West Lakes

### Upcoming events

[Tuesday morning paddle and coffee](#) Tuesday 25 Nov **Entry Level**

[Victor Harbor day paddle](#) Sunday 30 Nov **Challenging**

[Backstairs Passage – Crossing to Kangaroo Island](#) Saturday 6 December **Challenging**

[West Lakes Skills session](#) Thursday 11 Dec **Entry Level**

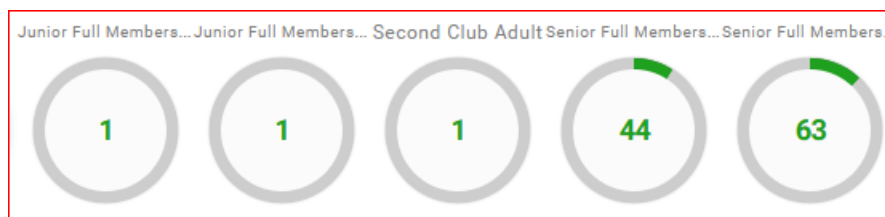
[Forward Stroke Session with Paddle SA Development Coach Reece Bacchus](#) Saturday 13 Dec **Entry Level**

[West beach social paddle](#) Sunday 14 Dec **Demanding**

[Christmas Paddle](#) Sunday 21 Dec **All levels invited**

### 2. ACC membership numbers (Anne)

Currently 109 members from newsletter



### 3. Treasures report (Charlie)

3.1.

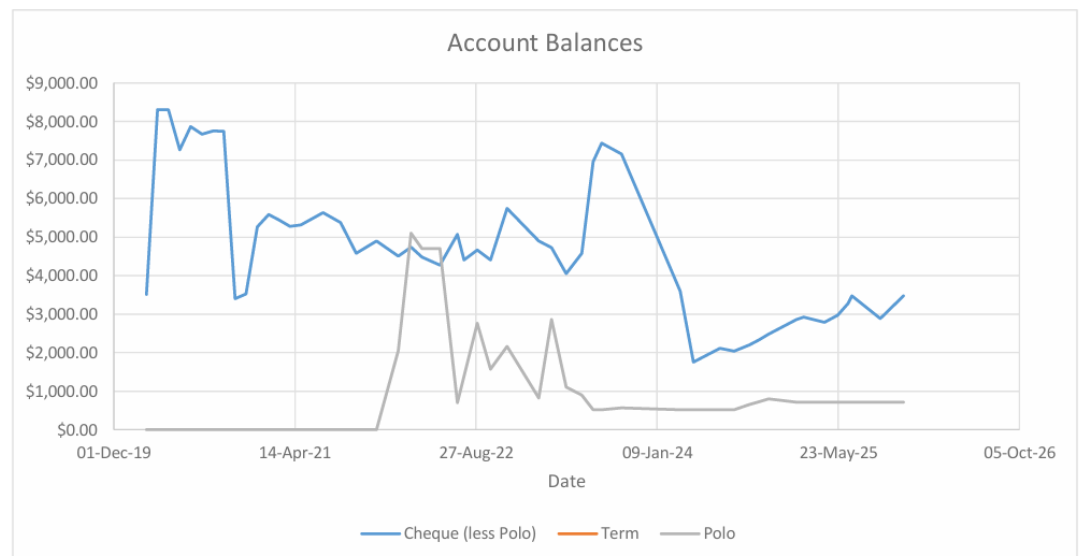
**Treasurer's Report, Adelaide Canoe Club**

Date: 19 Nov 2025

Accounts:

|                             |           |
|-----------------------------|-----------|
| Cheque Account (Less Polo): | \$3472.22 |
| Term Deposit Balance:       | \$6566.21 |
| Polo credit / debit:        | \$706.96  |

Historical account balances



Notes:

Transitioned from Stripe to Adyen for payments, no payments have come through yet.

Expenses: Website domain registration: \$66.00

Payments for rolling session coming in: 12 payments, \$344.64

Payments for forward stroke session: 1 payments

**3.2.** Charles, Simon and Anne are now Adyen signatories

**3.3. ACTION** Charles to check "Tax Self Review" (link in recurrent action list)

**4. Social media (Yolanda)**

**ACTION** Yolanda to find out how to post to Instagram and Facebook simultaneously

Dave Wink worth most popular (one post over 5000) followed by Phil's nomination

Age and gender surprisingly evenly distributed

80% from outside the club

Images, photos and stories are rich.

**ACTION** Peter to find out how people found out about the club.

**ACTION** Yolanda /Abelardo to find out how to get website analytics

**ACTION** Yolanda to list outside groups contacted as part of future media report

**5. Training Update (Simon)**

5.1. Leaders program in place

5.2. **ACTION** Simon General invitation to club members to go out in next newsletter

**6. Polo Report (Wojtek).**

Struggled with numbers over winter

Hosting the Nationals this Easter

**ACTION** Wojtek to contact Duncan re national calendar

**Any Other Business:**

1. Réservoir grants (Wojtek)  
Awaiting info
2. Active Club Grants (Simon)  
Not applied for
3. SA Sea Kayaking Skills Exchange (Hugh/Yolanda)  
All levels to be catered for but beginners emphasised

Promoted in newsletter, Socials, Facebook, Event Brite and sent to other organisations  
The event has a Gmail address

**ACTION** Abelardo to make the event to replace **Contact us** with event page using a short name as a heading (after information from Yolanda)

Non-members will register interest via EventBrite but will need to enrol via JustGo

**ACTION** Phil to see David to set up "expression of interest event" making Hugh the promoter email recipient. Actual enrolment will be another event with prices included.

**ACTION** Yolanda to investigate making a QR code to access the appropriate web page

Non-member options:

ACC Trialist membership - valid for 3 months

- \$35
- Can only be done once in a lifetime
- Must register with PA to join
- Only valid 3 months, (so can't register before 3 mths)

PA Trialist membership

- As above - but free

Event membership

- Valid for the event only
- PA will add an admin fee
- Can be used by people who have already had a trialist membership
- We can receive payment/commitment more than 3 months before the event

At the end of the event have a session to inviting temporary members to join ACC

May consider Facebook advertising

Posters to be printed and circulated

Aiming at 40 to 60 people

**ACTION** subcommittee

- need to assess available leaders
- get expressions of interest from leaders
- only 18-year-olds and above
- work out how to establish seaworthiness of kayaks ( scrutineering)

**ACTION** Phil to sort hire of PSA kayaks

Delegates will book their own accommodation

Some sites already booked at the local caravan park which has many options

*Red Hot Summer Tour* on the week before

**ACTION** Yolanda seek from sub-committee a short name for website heading .

Comments

The name is intended to indicate swapping ideas.

The name is very long

Exchange may be mis-interpreted

The word 'sea' may be inappropriate to attract some of our clientele.

Need an organiser at the event who does not have a specific role and is available to cover any contingencies.

4. Rock and Roll Weekend (Phil)  
No change
5. Membership inquiries - people without kayaks (Anne)  
We will only offer introductory paddles to people with their own craft  
Phil can do paddles for trialist membership
6. Yolanda attended the Online Safety Webinar  
WhatsApp and Messenger are still OK. No action required.
7. December meeting deferred, but Yolanda will organise an email update of the proceedings of the SAKAE 2026 meeting

**Next meeting:** January 29th, 6pm, 37 Scott St Parkside

## **CURRENT ACTION LIST**

| <b>Agenda Date</b> | <b>Item</b> | <b>ACTION REQUIRED</b>   | <b>Status</b> | <b>Who</b>          |
|--------------------|-------------|--|---------------|---------------------|
| <b>20/11/25</b>    |             |  |               |                     |
|                    | 3.3         | Check "Tax Self Review" (link in recurrent action list)  | Pending       | Charles             |
|                    | 4           | Find out how to post to instagram and Facebook simultaneously  | Pending       | Yolanda             |
|                    | 4           | Ascertain how people found out about the club, esp if social media or website  | Pending       | Peter               |
|                    | 4           | Find out how to get website analytics  | Pending       | Yolanda<br>Abelardo |
|                    | 4           | List outside groups contacted as part of future media reports  | Pending       | Yolanda             |
|                    | 5.2         | General invitation to club members for to go out in next newsletter  | Pending       | Simon               |
|                    | 6           | Contact Duncan re national calendar of polo events   | Pending       | Wojtek              |
|                    | AOB 3       | Make an event to replace Contact us with event page using a short name as a heading (after information from Yolanda)   | Pending       | Abelardo            |
|                    | AOB 3       | See David to set up "expression of interest event' making Hugh the promoter email recipient. Actual enrolment will be another event with prices included.  | Pending       | Phil                |
|                    |             | Talk to subcommittee about<br>*need to assess available leaders<br>*get expressions of interest from leaders<br>*only 18 year and above<br>*how to establish seaworthiness of kayaks and scrutineering | Pending       | Yolanda             |
|                    |             | Sort hire of PSA kayaks  | Pending       | Phil                |
| <b>15/8/25</b>     |             |  |               |                     |

|           |         |  |         |          |
|-----------|---------|--|---------|----------|
|           |         |  |         |          |
|           | AOB 1   | Contact Matt Eldridge with a view to publishing a Personal Profile       | Pending | YOLANDA  |
| 22/1/25   |         |  |         |          |
|           | Corresp | Check and report on business name registration and incorporation details |         | Wojtek   |
| 20/8/2024 |         |  |         |          |
|           | 4 vi    | Document procedures for website manager                                  | Pending | Abelardo |

| Recurrent action list                     |            |   | Last done |
|---|------------|---|-----------|
| Action                                    | Date       | Notes   |           |
| Transfer EPIRB registration               | After AGM  | President; see details <a href="#">link</a>   | 2025      |
| Change Bank signatures                    | After AGM  | Signatories   | 2025      |
| Confirm or change public officer          | After AGM  | Must notify ATO if changed <a href="#">link</a>   | 2025      |
| Transfer "Items owned by ACC" to new home | After AGM  | Items can be found <a href="#">here</a> .   | 2025      |
| Notify PA and PSA of new committee        | After AGM  | <u>Possible Roles:</u><br>President, Vice-President, Treasurer, Secretary, IT, Membership, Training, Social Media, MPIO (Member Protection Information Officer) | 2025      |
| Set club fees                             | May        | Committee   | 2025      |
| Plan AGM                                  | May        | President   | 2025      |
| Refresh plug-ins and upgrade on website   | Before AGM | IT sub-committee  | 2025      |
| Change details on Adyen Onboarding        | After AGM  | Treasurer/President<br>{JustGo>Menu>Adyen Onboarding>Decision Makers}   | 2025      |
| Nominations for PSA Awards                | Sept 1     | Committee   | 2025      |
| Tax self review                           | October 31 | Treasurer; see details <a href="#">link</a>   | 2024      |
| Review payments to leaders                | Before AGM | Committee   | 2025      |

|                      |  |           |      |
|----------------------|--|-----------|------|
| Annual Report to PSA |  | President | 2025 |
|----------------------|--|-----------|------|