



## Committee meeting Adelaide Canoe Club

Incorporated A22074  
ABN 33 457 063 215

**Public Officer:** Charles Walker

**Minutes for Meeting No 1 – 25/26 Year**  
Friday 15 August 2025,  
6pm, 37 Scott St, Parkside

### Attendees

Simon Langsford, Anne Langsford, Abelardo Pardo, Phil Doddridge, Hugh Stewart (by phone), Peter Drewry, Yolanda del Valle-Buetefuer

### Apologies:

Wojtek Swietek, Charles Walker

### Welcome and Minutes of previous meeting:

Previous minutes - accepted

### Action list check

1. Current actions
2. Recurrent actions
  - 2.1. ACTION ANNE/CHARLIE remove Phil as bank signatory and add Anne
  - 2.2. ACTION ANNE Notify PSA of committee members' names
  - 2.3. ACTION ALL Possible nominations for PSA awards to next meeting

### Correspondence:

1. Research on young athletes
2. Grant Opportunity - Local Sporting Champions & The Power of Her
3. Richard Barnes' book
4. Paddle suggestions
5. Office for Recreation, Sport and Racing strategic plan
6. PA Request for Photos & Videos
7. Request for polo grant application for Nationals
8. Familiarisation Paddle (Hawksbury)

### AGENDA ITEMS

1. **Committee roles**
  - 1.1. ***Elected positions***  
President - Anne  
Secretary - Simon  
Treasurer - Charlie
  - 1.2. ***Other roles***

Public Officer	Charles Walker
Vice President	Wojtek Swietek
Membership	Peter Drewry
IT Maintenance	Abelardo Pardo
Website manager	Abelardo Pardo
Communications	Yolanda del Valle-Buetefuer
Social media	
Facebook	
Instagram	
Stats	
Newsletter	Anne Langsford
Training	Simon Langsford
Grievance Officer	Simon Langsford
Events/trips sub-committee	Phil Dodgridge / Abelardo Pardo / Charles Walker

ACTION ABELARDO to send passwords and access to Yolanda for social media

Requests for membership to social media should be vetted via Phil.

Yolanda to check new requests with Phil before authorising

Frequency of posting in social media is arbitrary.

ACTION YOLANDA to check with David for race pictures to add to social media

The Event Committee will post events on Facebook. Yolanda to do all other club posts.

ACTION YOLANDA to post relevant/interesting items from committee meetings (if any).

ACTION YOLANDA to send info to the local councils regarding significant events.

Yolanda will create social media from trip reports or from messages sent from members.

Pictures will be stored if they belong to trip reports, but not social media posts.

ACTION WOJTEK contact Yolanda about social media stats

## **2. President's Report (Anne)**

Thanks to the committee members continuing after the AGM and welcome to Yolanda joining the committee.

### **Events**

The AGM was well attended, (about 25 members) and numbers boosted for David Williamson's talk by his ex-students.

Things have been quiet over the winter months. Since the AGM 17 July, there have been paddles at:-

Port Noarlunga 27th July

Tuesday morning 29 July, 5th Aug

Torrens Island race 3 Aug

Cancellations – Tuesday morning 22nd July, Fitness Saturday 26th July, Improve your strokes 10 Aug, Rolling

### Activity on WhatsApp

#### Social Chat group

Discussion about

- Video clip of cowboy reentry
- Video of Noarlunga paddle's rough water
- Discussion, video and results from Torrens Island race
- Pictures from night paddle at West lakes
- Pictures and video from Port Pirie
- Request to borrow a XXL pfd
- Pictures, video and discussion from Whitsunday Islands
- Book recommendations
- Update on reopening Tolderol Game Reserve

#### Peer Paddle group

- Fitness training
- Seacliff paddles

#### Upcoming events

[Tuesday morning paddle and coffee](#) Tuesday 19 Aug **Entry Level**

[Barker Inlet Creeks](#) Wednesday 20 August **Entry Level to Demanding**

[Tuesday morning paddle and coffee](#) Tuesday 26 Aug **Entry Level**

[Clayton to the Coorong overnight](#) 31 Aug – 2 Sep **Demanding**

There is a leaders meeting planned for next Friday 22 Aug , hopefully we will get some more paddles on the calendar and the warmer weather will see people out paddling again.

### 3. Membership

Currently 112 members

### 4. IT Issues (Abelardo)

Nothing to report

### 5. Training

Training strategy ACTION SIMON Develop strategy to present to leaders meeting

Ideas

- Look at a session with Reece or Luke  
ACTION HUGH to follow up with Reece or Luke
- Perhaps with video assessment with boat at Garden island
- Sign up for a series of sessions ACTION HUGH to follow up

- Flat water then rough water practices of the same skills e.g. Encounter Lake / Pt Elliot
- Sea kayak weekend/symposium?  
ACTION HUGH & YOLANDA to check feasibility
  - (Phil still has info from previous event some time ago)
  - Interstate event?
  - Include circumnavigation of KI?
- Try to have a general meeting each quarter
  - ACTION PHIL is investigating another speaker
- River camping currently most popular events

#### 6. Membership requests (Peter)

One recent link to the club. PETER to follow up

Anne has a request for 2 possible members and she is following up.

#### 7. Polo Report (Wojtek).

ACC is nominally running the Tintinara weekend which is currently advertised on JustGo

The polo nationals are to be held in Adelaide next Easter. ACC has been asked if we are interested in applying for a grant to run the nationals. Our contribution of PFD's and "Come and Try" last year is seen as sufficient support at present.

Regular NDCC competition announcement is expected soon.

#### Any Other Business:

1. VIC Sea Kayaking Article Sharing  
Greg to share video of this, plus a condensed version of the trip report to be sent to Vic and NSW clubs. ACTION YOLANDA to send.  
ACTION YOLANDA to send condensed version of trip report to Phil for possible inclusion in PA newsletter  
ACTION YOLANDA to contact Matt Eldred with a view to publishing a Personal Profile
2. Financial support for leaders' qualifications  
Approved  
Greg \$175 for leadership qualification  
Phil \$200 Contribution to part of Remote First Aid Qualification  
ACTION CHARLIE Pay Phil and Greg
3. Stuart Brown sought assistance with algae studies  
ACTION YOLANDA to seek info from Stuart about what we can do.
4. Race report
  - a. Race went well. Although numbers are currently small, the event has potential to grow over the years.
  - b. Look at running it later in year
  - c. Consider shorter courses in addition to the whole course. (This would also be attractive to juniors)

5. PSA Leadership Course 29 Sept - 1 Oct  
ACTION PHIL to send Yolanda info on course
  
6. In-club training. Perhaps the club should develop a system to have our own leaders who have in-club qualifications to lead peer paddles.  
ACTION SIMON to follow up with Phil

**Next meeting:** Thursday 18 September, at 37 Scott St, Parkside

## **CURRENT ACTION LIST**

<b>Agenda Date</b>	<b>Item</b>	<b>ACTION REQUIRED</b>	<b>Status</b>	<b>Who</b>
15/8/25				
	2.4	Remove Phil as bank signatory and add Anne	Pending	ANNE CHARLIE
	2.4	Notify PSA of committee members' names	Pending	ANNE
	2.3	Possible nominations for PSA awards to next meeting	Pending	ALL
	1.2	Send passwords and access to Yolanda for social media	Pending	ABELARDO
	1.2	Check with David for race pictures to add to social media	Pending	YOLANDA
	1.2	To post relevant/interesting items from committee meetings (if any).	Ongoing	YOLANDA
	1.2	Send info to the local councils regarding significant events.	Ongoing	YOLANDA
	1.2	Contact Yolanda about social media stats	Pending	WOJTEK YOLANDA
	5	Develop a training strategy to present to leaders meeting	Pending	SIMON
	5	Follow up with Reece or Luke re another training session/s	Pending	HUGH
	5	To check feasibility of sea kayaking 'symposium' in SA	Pending	HUGH YOLANDA
	5	Investigate speaker possibility	Pending	PHIL
	AOB 1	Send video and condensed report to Victoria.	Pending	YOLANDA

	AOB 1	Send condensed version of trip report to Phil for possible inclusion in PA newsletter	Pending	YOLANDA
	AOB 1	Contact Matt Eldridge with a view to publishing a Personal Profile	Pending	YOLANDA
	AOB 2	Pay Phil and Greg	Pending	CHARLIE
	AOB 3	Seek info from Stuart about what we can do re algae	Pending	YOLANDA
	AOB 5	Send Yolanda info on PSA course	Pending	PHIL
	AOB 6	Discuss in-house qualification/training scheme with Phil	Pending	Simon
22/1/25				
	Corresp	Check and report on business name registration and incorporation details		
20/8/2024				
	4 vi	Document procedures for website manager	Pending	Abelardo

Recurrent action list			Last done
Action	Date	Notes	
Transfer EPIRB registration	After AGM	President; see details <a href="#">link</a>	2025
Change Bank signatures	After AGM	Singatories	2025
Confirm or change public officer	After AGM	Must notify ATO if changed <a href="#">link</a>	2025
Transfer "Items owned by ACC" to new home	After AGM	Items can be found <a href="#">here</a> .	2025
Notify PA and PSA of new committee	After AGM	<u>Possible Roles:</u> President, Vice-President, Treasurer, Secretary, IT, Membership, Training, Social Media, MPIO (Member Protection Information Officer)	2025
Set club fees	May	Committee	2025
Plan AGM	May	President	2025
Refresh plug-ins and upgrade on website	Before AGM	IT sub-committee	2025
Nominations for PSA Awards	August	Committee	2025
Tax self review	October 31	Treasurer; see details <a href="#">link</a>	2025
Review payments to leaders	Before AGM	Committee	2025
Annual Report to PSA		President	0000